



Make online meetings even easier. Count on award-winning Cisco WebEx Assist producers to ensure smooth execution, maximum ROI, and impressed attendees. Meeting success. No stress.

Host exceptional web meetings every time with expert help.

- Plan your meeting with an experienced, certified producer.
- Get superior results from your meeting with an optional guided full rehearsal.
- Focus on your meeting, leaving the technical details to an expert producer.
- Receive an edited recording of your meeting.
- Improve your future web meetings by learning best practices.

Hold your next meeting with confidence with Cisco WebEx applications. Take advantage of expert assistance from a certified Cisco WebEx Assist producer. Receive the support you need—whether you're new to Cisco WebEx Meeting Center or a veteran user. Your producer will ensure you get the most out of your meeting using robust, media-rich WebEx technology. Focus on achieving the meeting results you want—and learn best practices along the way.

Host meetings with a Cisco WebEx Standard Meeting Center Assist.

Start and run your meeting smoothly with expert help. Your WebEx Assist producer provides technical support 30 minutes before your meeting. The producer will make sure the host can start the meeting, and bring in all presenters. Your producer will remain behind the scenes throughout the live meeting—always ready to handle any questions or issues in real time.

Maximize results with a Cisco WebEx Premium Meeting Center Assist.

Receive all the support of a WebEx Standard Assist, plus a recording of your meeting results. Your WebEx Assist producer will record your meeting, eliminating pre- and post-meeting footage. Access recordings on a CD or from a web link. Use recordings for demos or on-demand training.

Boost meeting success with a la carte WebEx Meeting Center Assist Services.

Get the extra reassurance of additional WebEx services—both pre- and post-meeting. Engage a WebEx Assist producer to help with meeting planning and a practice run—or even handle overall technical management of your meeting. Prearrange to receive reports on in-meeting polls and chat. Or take away a recording of your live event, edited to your specifications.



2007 ACE Award
Achievement in Customer Excellence

Production Services wins two ACE awards in 2007.

Cisco WebEx was honored for the Assist production services experience and producer performance. Customer-Sat gives the ACE award for outstanding achievement in customer satisfaction.

Ensure your meeting is a success with support—as much as you need.

Cisco WebEx Premium Meeting Center Assist Services

Services	Cisco WebEx producer will:
Pre-meeting support	Thirty minutes
Setup and coaching before your meeting	<ul style="list-style-type: none"> • Ensure the host is able to start the meeting. • Help load your presentation. • Make sure all presenters join successfully. • Answer any technical questions.
Preparation for your meeting recording	<ul style="list-style-type: none"> • Set up to record your meeting. • Log in and test recorders.
In-meeting assistance	1 hour
Monitoring and support during your live meeting	Remain on hand to answer technical questions.
Post-meeting results	Thirty minutes
Delivery of your final meeting recording	<ul style="list-style-type: none"> • Edit pre- and post-meeting footage. • Provide easy access to your recorded meeting with a download link or auto-play CD.

A la carte assistance

Add-on services
<ul style="list-style-type: none"> • Meeting consultation: strategy and prep • Meeting planning and a dry run • Live meeting hosting • Poll creation and management • VoIP audio conferencing • Pre-meeting hold music • Meeting recording delivery in Windows Media • Additional editing of your recording • Additional support hours

Cisco WebEx Standard Meeting Center Assist Services

Services	Cisco WebEx producer will:
Pre-meeting support	Thirty minutes
Setup and coaching before your meeting	<ul style="list-style-type: none"> • Ensure the host is able to start the meeting. • Help load your presentation. • Make sure all presenters join successfully. • Answer any technical questions.
In-meeting assistance	1 hour
Monitoring and support during your live meeting	Remain on hand to answer technical questions.

“It has been great working with the WebEx producers. Everyone has been exceptional in service and professionalism... and they’ve come to my rescue more than once! They always make us look good.”

—Al Brinkman, Director,
Equity Derivatives Marketing, Philadelphia Stock Exchange

Find out more about Cisco WebEx Meeting Center Assist Services. Speak with a solution specialist today. Call **1.877.509.3239**, press 2.