USER GUIDE

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Polycom® RealPresence Immersive Telepresence (ITP)

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Before You Begin

Topics:

- Audience, Purpose, and Required Skills
- Get Help

This guide is for users who need to operate Polycom® RealPresence Immersive Studio®, Polycom® RealPresence Immersive Studio® Flex, or Polycom® RealPresence® OTX® Studio systems.

Note: Read carefully the Regulatory Information in this guide before using the RealPresence Immersive Studio, RealPresence Immersive Studio Flex, or RealPresence OTX Studio system.

Audience, Purpose, and Required Skills

The primary audience for this guide are users who want to perform basic to intermediate tasks using the RealPresence Immersive Studio or RealPresence OTX Studio systems with a RealPresence Touch.

These tasks include using the RealPresence Touch, making video conference calls to one or several endpoints, adjusting cameras and audio, showing content, recording calls, and more.

Get Help

For more information about installing, configuring, and administering Polycom products, refer to **Documents and Downloads** at Polycom Support.

Polycom Partner and Solution Resources

To find all Polycom partner solutions, see Strategic Global Partner Solutions.

Polycom Implementation and Maintenance services provide support for Polycom solution components only. Additional services for supported third-party Unified Communications (UC) environments integrated with Polycom solutions are available from Polycom Global Services and its certified Partners. These additional services help customers successfully design, deploy, optimize and manage Polycom visual communications within their UC environments.

Professional Services for Microsoft Integration is mandatory for Microsoft Office Communications Server, Microsoft Lync Server 2013, Skype for Business Server 2015, or Office 365 integrations. For additional information and details, refer to http://www.polycom.com/services/professional_services/index.html or contact your local Polycom representative.

The Polycom Community

The Polycom Community gives you access to the latest developer and support information, and the community enables you to participate in discussion forums to share ideas and solve problems with your colleagues. To register with the Polycom Community, simply create a Polycom online account. When

logged in, you can access Polycom support personnel and participate in developer and support forums to find the latest information on hardware, software, and partner solutions topics.

RealPresence ITP Room Systems

Topics:

- Polycom RealPresence OTX Studio
- Polycom RealPresence Immersive Studio
- Polycom RealPresence Immersive Studio Flex
- Holding Effective Meetings

This guide covers the Polycom® RealPresence® OTX® Studio, Polycom® RealPresence Immersive Studio®, and Polycom® RealPresence Immersive Studio® Flex systems.

Polycom RealPresence OTX Studio

The RealPresence OTX Studio system is a state-of-the-art visual collaboration tool. With crisp, clean video and crystal-clear sound, Polycom RealPresence OTX Studio systems provide natural video conferencing using the most robust video communications technology.

The RealPresence OTX Studio system contains three 65” (165 cm) displays and 22” (56 cm) content displays built into the table on automated lifts.

This guide explains how to use the Polycom RealPresence Touch device to operate your RealPresence OTX Studio immersive telepresence (ITP) room system.

This guide also describes what you can expect to see on the displays during meetings in the RealPresence OTX Studio room, and provides general guidelines for conducting successful meetings.

RealPresence OTX Studio system

Additional documentation is available at the Polycom Video Documentation web site.

Polycom RealPresence Immersive Studio

The Polycom RealPresence Immersive Studio system is a state-of-the-art visual collaboration tool. With crisp, clean video and crystal-clear sound, RealPresence Immersive Studio systems provide natural video conferencing using the most robust video communications technology.

The RealPresence Immersive Studio system contains a media wall with a free-standing credenza, three large people displays, and one large content display. The RealPresence Immersive Studio 9-seat system contains a specialized table to fit nine chairs and optional components: back wall, ceiling acoustic treatment, and nine chairs.

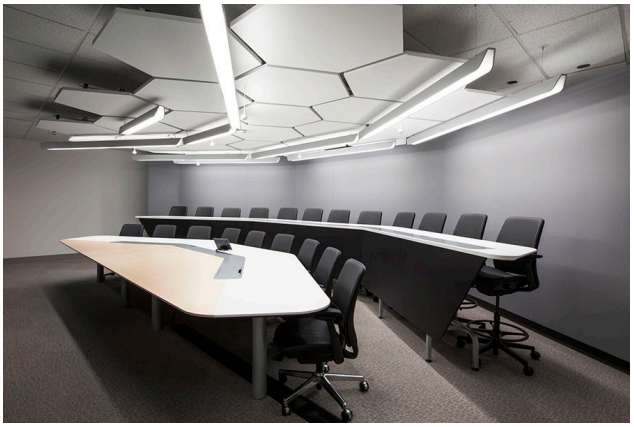
This guide explains how to use the RealPresence Touch to operate your RealPresence Immersive Studio 9-seat or 21-seat immersive telepresence (ITP) room system.

This guide also describes what you can expect to see on the displays during meetings in the RealPresence Immersive Studio room, and provides general guidelines for conducting successful meetings.

RealPresence Immersive Studio 9-seat system

The RealPresence Immersive Studio 21-seat system contains all of the components in the RealPresence Immersive Studio 9-seat system with an additional back table to accommodate an additional 12 participants.

RealPresence Immersive Studio 21-seat system



Additional documentation is available at the Polycom Video Documentation web site.

If you have chosen the optional ceiling cloud and lighting system, the sensor in the ceiling turns the lights and displays on when you enter the room.

Polycom RealPresence Immersive Studio Flex

The RealPresence Immersive Studio Flex system is a state-of-the-art visual collaboration tool. With crisp, clean video and crystal-clear sound, RealPresence Immersive Studio systems provide natural video conferencing using the most robust video communications technology.

The Immersive Studio Flex system contains a free-standing media wall, three large people displays, and one large content display. The Immersive Studio Flex system contains a specialized table to fit six chairs and optional components: front wall, lights, and six chairs.

This guide explains how to use the RealPresence Touch to operate your RealPresence Immersive Studio Flex system.

This guide also describes what you can expect to see on the displays during meetings in the ITP room, and provides general guidelines for conducting successful meetings.

RealPresence Immersive Studio Flex system

Holding Effective Meetings

Conducting a successful meeting in a RealPresence Immersive Studio, RealPresence OTX Studio, or RealPresence Immersive Studio Flex room is easy. Because you don't have to manage cameras, microphones, speakers, remote controls, and other equipment, you can concentrate on sharing important information.

In a telepresence conference, all movements, expressions, and gestures are visible to everyone. As in any meeting, avoid repetitive motions that may distract other participants, such as tapping your pen or fingers on the tabletop.

The microphones are extremely sensitive. They can pick up all sound in the room—even gentle noises and whispers—and even if you are not in camera range. Refrain from sidebar conversations that can be distracting to participants in multipoint meetings.

When speaking, you do not have to direct your speech to a certain location or speak louder than normal. Speak in your normal tone and conversational volume.

If you plan to share content, connect and test your source before the meeting to ensure that the sound, graphics, video, and presentations are working properly.

Using the Polycom RealPresence Touch Device

Topics:

- Wake the System
- Pair a Previously Paired RealPresence Touch Device
- View RealPresence Touch Device Details
- View System Details and Connection Status for a Room System
- Generate Touch Tones
- Adjust the Local RealPresence OTX Studio Camera
- Call RealPresence OTX Studio Technical Support

The Polycom RealPresence Touch graphical interface solution is a highly-intuitive touch device that enables you to quickly and easily initiate video conferences.

For more information about using RealPresence Touch for basic tasks, refer to the *Polycom RealPresence Group Series Quick Tips* and the *Polycom RealPresence Group Series User Guide*.

The RealPresence Touch device is connected and powered by the Polycom installer so it will be up and running when you come into the room.

Wake the System

After the RealPresence Touch device has been idle for some time, the device goes into power-saving mode. You can wake both the device and the RealPresence Immersive Telepresence system.

Procedure

» Tap the RealPresence Touch device screen.

Pair a Previously Paired RealPresence Touch Device

If your connection to a paired RealPresence Immersive Telepresence system is lost, you need to pair to that system again.

Procedure

1. After the system is unpaired, you might see a "Searching" message as the device tries to pair automatically. To pair the device manually, tap **Cancel**.
2. On the Recently Paired tab, tap the RealPresence Immersive Telepresence system that you want to pair.

   The pairing connection begins.

View RealPresence Touch Device Details

You can view certain device details to perform troubleshooting tests to provide information for your administrator.

You can view details about your device when out of a call.

Procedure

1. On any screen, tap **Menu** and then **Settings.**

   The **System Information** screen displays.
2. Under **Device Connection Status**, tap the RealPresence Touch device name.

   Device details are listed for your RealPresence Touch device.

View System Details and Connection Status for a Room System

At times, you need to view certain system details to perform troubleshooting tests to provide information for your administrator.

Procedure

1. On any screen, tap **Menu** and then **Settings**.
2. Under **Device Connection Status**, tap the room system that you want information on.

   System details and connection status information is listed for the connected room system.

Generate Touch Tones

In some environments, you need to use touch tones. You can generate (DTMF) touch tones in a call using the touch device.

Procedure

1. Tap **Touch Tones**.

2. Enter you touch tone digits.

Adjust the Local RealPresence OTX Studio Camera

You can use the Close/Wide button several ways:

- Recall the camera presets used in three-screen calls (Close) and singlescreen calls (Wide).
- When not in a call, use the **Close**/**Wide** button and Self View, to check how the video appears in either type of call.
- Use the **Close**/**Wide** button in a single-screen call to change the view to show only the two center seats (Close). This is useful if there are only one or two participants on the call and the far end doesn't need to see all of the seats.

Procedure

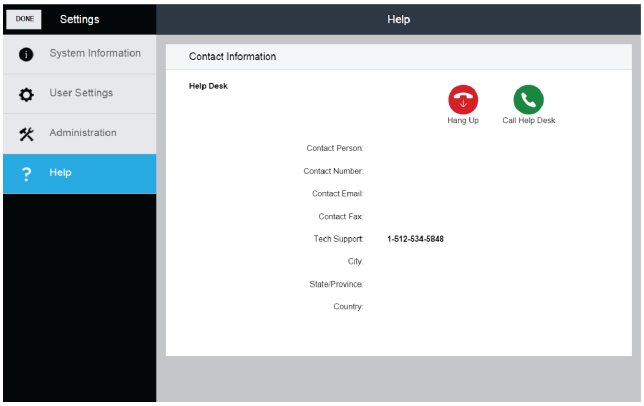
- Touch **Close** so the far end will see two people.
- Touch **Wide** so the far end will see most of the room.

Call RealPresence OTX Studio Technical Support

You can call Technical Support from the RealPresence Touch in a RealPresence OTX Studio system.

Procedure

1. Touch **Call Help Desk** to call the Tech Support number.
2. Touch **Hang Up** to end the call.



Calling

Topics:

- Answer a Call
- Decline a Call
- Hold a Call
- Resume a Call
- Call Using Speed Dial
- Place an Audio-Only Call on the RealPresence Touch
- Conference Calls
- Microsoft Skype for Business Meetings

You can place video calls using the RealPresence Touch device.

Answer a Call

You can choose to answer an incoming call using the RealPresence Touch .

If your administrator has configured your room system to automatically answer point-to-point calls, no action is required.

Procedure

» Touch **Answer** to answer an incoming call.

Decline a Call

You can choose to decline an incoming call using the RealPresence Touch .

If your administrator has configured your system to automatically decline calls, no action is required.

Procedure

» Touch **Decline** to decline an incoming call.

Hold a Call

You can hold an active call at any time.

Procedure

» Tap ❚❚ **Hold**.

Resume a Call

When you no longer want to have a call on hold, you can resume the call.

Procedure

- » Do one of the following:
  - On the Manage Conference screen, tap the call you want to resume then tap **Resume Call**.
  - On any other screen, tap **Menu > Call Management > Resume**.

Call Using Speed Dial

If your administrator has enabled Speed Dial and added contacts, you can call contacts from the Speed Dial screen.

Procedure

1. On the Home screen, tap **Place a Call**, and then tap **Speed Dial**.
2. Tap a contact on the Speed Dial screen. The paired system dials the contact.

Place an Audio-Only Call on the RealPresence Touch

If your administrator enabled audio-only calls, you can place an audio-only call using the RealPresence Touch device. Keep in mind the following when placing audio-only calls:

- You can place audio and video calls in any order at any time during a conference call.
- You cannot view video or share content as an audio-only participant during a conference call.

Procedure

1. From the Home screen, tap **Place a Call**.
2. From the **Keypad**, tap **Audio**.
3. Enter the number using the keyboard and tap .

Conference Calls

Conference, or multipoint, calls involve at least three different endpoints or sites. All endpoints or sites can participate in conference calls when using a bridge, such as the RealPresence® Collaboration Server 800s, to host the conference call. The number of sites allowed in the call is determined by the capabilities of the bridge hosting the call. Check with your system administrator to find out how many sites are allowed in a bridged conference call.

Place a Conference Call from Contacts

You can call contacts to include them as participants in a conference call.

Procedure

1. On the Home screen, tap **Place a Call > Contacts**.
2. Tap a contact in the contact list.
3. Continue to add additional contacts to the conference list.
4. Tap to dial all the contacts in the list.

Place a Conference Call by Adding Participants

You can add participants to a conference call.

Procedure

1. Using your preferred dialing method, call the first site.
2. To call the next site, tap **More** > **Add**.
3. Call the site using your preferred calling method.
4. Repeat the above steps until all meeting participants have been added.

Add an Audio Participant to a Conference Call

If your administrator has enabled audio-only calls, you can an an audio participant to an active conference. You cannot view video or share content as an audio-only participant during a conference call.

Procedure

1. From the active call screen, tap Control Bar, then tap **More**.
2. Tap **Add**.
3. From the **Keypad**, position the slider to **Audio**.
4. From the keyboard, enter a number. Tap .
5. Once the audio participant is connected, tap **More**. Use **Touch Tones** to dial PIN + #.

Microsoft Skype for Business Meetings

If your system is deployed in a Microsoft environment, you can participate in meetings that are hosted by Microsoft audio and video servers.

RealPresence Immersive Telepresence systems can connect to Microsoft Exchange Server and retrieve calendar information associated with a Microsoft Outlook or Microsoft Office 365 account. If the Home screen does not display calendar information, the system is not registered with the Microsoft Exchange Server. Contact your administrator to register the system.

Note: Endpoints using Microsoft Office 365 accounts must be SIP-registered to Microsoft Skype for Business Server in order to join calendar meetings.

View Scheduled Meetings on the Calendar

You can view meetings on your calendar on the RealPresence Touch .

Procedure

- **»** Go to the Home screen.

  At the top of the Home screen, scheduled meetings are listed for the current day and for up to five days. If several meetings occur on the current day, only current day meetings are displayed.

Join a Scheduled Meeting on the Calendar

You might want to join a meeting from your calendar.

Procedure

1. On the Home screen, find the meeting you want to join.
2. Touch **Join** to call into the meeting.

Join a Meeting in an Overbooked Time Slot on the Calendar

After you select a meeting time on the RealPresence Touch Calendar that is labeled **Overbooked**, you must select a meeting from the list to join.

Procedure

1. On the Home screen, select an **Overbooked** time slot on the calendar.
2. Decide which meeting you want to join and tap **Join** to call into the meeting.

Content

Topics:

- Connect Your Computer to the Room System
- Supported Resolutions and Refresh Rates for Content
- Share Content with a RealPresence Immersive Studio or RealPresence Immersive Studio Flex System
- Stop Sharing Content
- Share Content Using VisualBoard
- Stop Sharing Content from VisualBoard

You can share content from a computer that is connected to your RealPresence Immersive Studio or RealPresence OTX Studio system.

Connect Your Computer to the Room System

To share content, you must connect your computer to the RealPresence Immersive Studio or RealPresence OTX Studio system.

Procedure

» Connect the computer by using the HDMI or VGA cables located in the table.

The cables extend out of the pocket as you gently pull them. Recoil the cables gently using the recoil button.

Note: For the RealPresence Immersive Studio 21-Seat system, connections are located in the front table only.

Supported Resolutions and Refresh Rates for Content

Before you share content, check that the computer video output is configured to use one of the supported resolutions and refresh rates shown in the following table.

For best video quality, use refresh rates of 60 Hz or less. Set the resolution and refresh rates according to your computer's instructions.

Supported Resolutions and Refresh Rates

Resolution	Refresh Rates (Hz)
800 x 600	56, 60, 72, 75, 85
1024 x 768	60, 70, 75, 85
1280 x 720	50, 60

Resolution	Refresh Rates (Hz)
1280 x 768	60
1280 x 1024	60, 75, 85
1600 x 1200	60
1680 x 1050	60
1920 x 1080	60
1920 x 1200	60

Share Content with a RealPresence Immersive Studio or RealPresence Immersive Studio Flex System

The RealPresence Immersive Studio and RealPresence Immersive Studio Flex systems provide quick-swap buttons that enable you to move the content display among monitors.

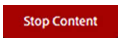
Procedure

- Touch to show content on only the top monitor, the default.
- Touch to show content on only the three bottom monitors.
- Touch to show content on all four monitors.
- To share content on each monitor and then all four monitors in succession, drag and hold the content source on the bottom monitors.

Stop Sharing Content

When you are finished sharing content, you can stop the content sharing session.

Procedure

» Tap 

Stop Content.

Share Content Using VisualBoard

To show content, you can use the RealPresence Touch to launch the VisualBoard application on the paired room system.

The content displays on the room system touch monitor, where you can make annotations on the content. For information on using the VisualBoard application to annotate content, refer to Polycom® VisualBoard™ Technology Application with Polycom® RealPresence® Group Series User Guide.

Procedure

1. To show content using the VisualBoard application, do one of the following:
   - In a Call: On the RealPresence Touch , tap **Content**.
   - Out of a Call: On the RealPresence Touch , from the Home screen, tap **Show Content**.
2. Under Content source, tap **VisualBoard**, and then tap **Show Content.**

   The VisualBoard application displays on the paired room system monitor.

Stop Sharing Content from VisualBoard

After sharing content from VisualBoard, you can choose to stop showing content.

Procedure

1. On the RealPresence Touch , tap **Content**.
2. Under **VisualBoard**, tap **Stop Content**.

   The content from VisualBoard is no longer showing.

Recommended Cleaning Procedures

Topics:

- Clean Front Wall Panels and Table Top Surfaces
- Clean Camera Cluster Enclosure and Shield
- Clean Carpet
- Clean Ceiling Microphone Arrays
- Clean Chairs
- Clean Power Pockets
- Clean Displays
- Clean Light Fixtures
- Clean Tablet
- Clean Back Wall Acoustic Panels

Clean your system regularly to ensure proper functionality. Refer to the following detailed cleaning information.

Note: Do not clean the camera cluster, which is centrally located in front of the media wall within a camera housing.

Clean Front Wall Panels and Table Top Surfaces

You can clean the font wall panels and table top surfaces with a damp cloth. You can use an all-purpose cleaner if necessary.

Procedure

1. To remove general soiling and water stains on the laminate surface of the front and back table tops, use a damp cloth.

   If needed, use a hard-surface, all purpose cleaner such as Formula 409®, Fantastik®, Top Job, Mr. Clean, etc., and follow the manufacturer's instructions.

   To prevent staining, ink should be removed as soon as possible. Do not use paint thinners, naphtha, or solvent-based fluids.
2. Rinse and wipe the laminate surfaces dry after cleaning.

Clean Camera Cluster Enclosure and Shield

You can clean the camera cluster enclosure and shield with water and a neutral detergent.

Procedure

1. Using a soft sponge, a wool cloth, or chamois, wipe the polycarbonate shield with lukewarm water containing a neutral detergent, such as Formula 409, Windex, or Joy®.

   Never use razor blades, scrapers, squeegees, or brushes. Do not leave cleaners on for a long period, or apply cleaners in direct sunlight or at elevated temperatures.

   Note: Be very careful not to scratch the polycarbonate shield.

2. Rinse off cleaners with lukewarm water.

Clean Carpet

You can clean the carpet by vacuuming daily and treating spots when they occur.

Procedure

- Vacuum daily using a vacuum cleaner with a cylinder brush.

  Be careful not to bump into the media wall. Doing so may mis-align the camera, resulting in compromised video.
- Treat spots and spills as soon as they occur.

  Always try to remove the spot with water before using a spotting solution.

Clean Ceiling Microphone Arrays

You can clean the ceiling microphone arrays with a feather duster as needed.

Procedure

» Gently dust with a feather duster as needed.

Clean Chairs

You can clean the chairs by vacuuming or dusting the leather frequently. You can use mild soap for soiled leather.

Procedure

- For Steelcase-Amia chairs, vacuum or dust the leather frequently with a clean, dry cloth.
- If the leather is soiled, wipe it with a damp, soft cloth and a lather of any mild soap and a minimum amount of lukewarm water.

  Do not spot clean leather; clean the entire surface. Wipe it clean with a damp cloth and dry it with a clean, soft cloth.
- For spots and spills, wipe the excess liquid immediately with a clean cloth or sponge, and let the leather air dry.

  If further cleaning is necessary, sponge the entire leather surface with clean, lukewarm water. Let the leather air dry; never use a hair dryer or other heat source to dry leather.

- For stubborn spots on the leather, apply a mild, nonabrasive soap solution with a clean, wet sponge.

  Rinse well and let it air dry.
- For butter, oil, or grease, wipe the leather with a clean, dry cloth and let the remainder of the oil dissipate into the leather.

  Do not apply water or try to wash a grease spot.
- Do not use saddle soap, cleaning solvents, oils, furniture polishes, varnishes, abrasive cleaners, detergents, or ammonia on leather; they will ruin the finish, causing it to become sticky and cracked.
- For regular cleaning of the polished aluminum chair components, apply a pre-softened paste wax to the polished aluminum following the manufacturer's instructions.

  In humid atmospheres near salt water, apply the wax once a month. In other areas, apply the wax every three months to maintain the appearance of the aluminum.

Clean Power Pockets

If a spill occurs in or around Power Pockets, wipe it up immediately. If you notice data collaboration problems after a spill, contact your organization's IT department.

Procedure

» Dust with a feather duster and keep free of debris.

Clean Displays

Do not use cleaners that contain acetone, ethyl alcohol, ethyl acid, ammonia, or methyl chloride.

Procedure

» Gently wipe the screens with a very soft, lint-free cloth (microfiber is recommended) and a liquid cleaning solution that contains water, vinegar and water, or isopropyl alcohol, such as Monster screen cleaner.

  Spray the liquid cleaning solution directly on the cloth and clean in a circular motion.

Clean Light Fixtures

Clean the lenses with a dry cloth only.

Procedure

» Turn off the power and then wipe the fixtures with a soft, lint-free cloth.

Clean Tablet

Keep the touch device free of dirt and dust.

Procedure

- » For best cleaning results, refer to the cleaning instructions that came with the tablet.

Clean Back Wall Acoustic Panels

You can clean the back wall acoustic panels using a clean cloth and warm soapy water.

Procedure

- » If the acoustic panel fabric becomes soiled, gently rub the affected areas with a clean, lint-free cloth and warm soapy water.

  Test all cleaning procedures on a small inconspicuous area. Do not immerse the panels in water. Do not rub wet ink as this may cause smudging.

Regulatory Information

Topics:

- Important Safeguards for RealPresence OTX Studio
- Important Safeguards for RealPresence Immersive Studio
- Important Safeguards for RealPresence Immersive Studio Flex

This section covers important safeguards and the system rating for RealPresence OTX Studio and RealPresence Immersive Studio systems.

Important Safeguards for RealPresence OTX Studio

Regulatory notices describe safety and legal considerations for using the RealPresence OTX Studio system.

Save These Instructions

Read and understand the following instructions before using the system:

- Always disconnect the system from power before cleaning or servicing.
- Do not spray liquids directly onto the system when cleaning. Always apply the liquid first to a static-free cloth.
- Do not place any liquids on the system.
- Do not disassemble this system. To reduce the risk of shock and to maintain the warranty on the system, a qualified technician must perform service or repair work.
- Avoid using this system during an electrical storm. There may be a remote risk of electric shock from lightning.
- Do not service any parts in compartments that require a tool to access.
- Service personnel must take particular care when removing any monitor lift compartment covers for servicing due to potentially moving parts.
- This system is considered to be Pluggable Equipment Type A. The socket outlets must be installed near the equipment and be easily accessible.
- The user accessible socket outlets provided with this system carry a maximum load rating of 2A per socket.
- Keep hands and objects clear when the monitor is in motion.

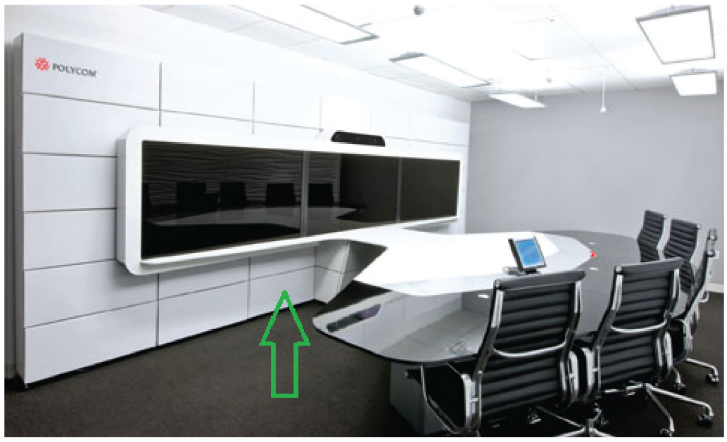
System Rating for RealPresence OTX Studio

12x 120/220-240 V~,15/8 A, 50/60 Hz

Note: This equipment uses multiple disconnects. See the instructions below for quick disconnect of all electronic items. Please disconnect all before servicing.

The main system consists of an equipment rack, media wall, and main table. All contain mains powered electronic components which are considered to be Pluggable Equipment Type A. The room lighting system is considered to be Permanently Connected Equipment.

In order for the pluggable equipment to be disconnected from the supply, the socket outlets can be easily accessed by removing the panel immediately to the left of the equipment rack as shown in the next figure.



Important Safeguards for RealPresence Immersive Studio

Regulatory notices describe safety and legal considerations for using the RealPresence Immersive Studio system.

Save These Instructions

Read and understand the following instructions before using the system:

- Always disconnect the system from power before cleaning or servicing.
- Do not spray liquids directly onto the system when cleaning. Always apply the liquid first to a static-free cloth.
- Do not place any liquids on the system.
- Do not disassemble this system. To reduce the risk of shock and to maintain the warranty on the system, a qualified technician must perform service or repair work.
- Avoid using this system during an electrical storm. There may be a remote risk of electric shock from lightning.
- Do not service any parts in compartments that require a tool to access.
- This system is considered to be Pluggable Equipment Type A. The socket outlets must be installed near the equipment and be easily accessible.

System Rating for RealPresence Immersive Studio

120/220-240 V~,15/8 A, 50/60 Hz

Note: This equipment uses multiple disconnects. See the instructions below for quick disconnect of the racks and lighting controller. Please disconnect all before servicing.

The main system consists of three independent electronics rack units which are considered “pluggable equipment.” The room lighting system is considered to be “permanently connected equipment.”

In order for the pluggable equipment to be disconnected from the supply, the socket outlets shall be installed near the equipment and shall be easily accessible.

- For each electronics rack, the electrical outlet is within 1 foot (30 cm) of the equipment.
- For each electronics rack, access to each power cord is easily accessible behind wooden panels. To remove the wooden panels, lift up and towards you. The panels are located under each main display (left, center, and right). No tools are required for the removal of the wooden panels.

To disconnect the room lighting from the AC mains supply, turn off the switch labeled (lighting disconnect).

Note: HIGH LEAKAGE CURRENT. EARTH CONNECTION ESSENTIAL BEFORE CONNECTING SUPPLY.

Important Safeguards for RealPresence Immersive Studio Flex

Regulatory notices describe safety and legal considerations for using the RealPresence Immersive Studio Flex system.

Save These Instructions

Read and understand the following instructions before using the system:

- Always disconnect the system from power before cleaning or servicing.
- Do not spray liquids directly onto the system when cleaning. Always apply the liquid first to a static-free cloth.
- Do not place any liquids on the system.
- Do not disassemble this system. To reduce the risk of shock and to maintain the warranty on the system, a qualified technician must perform service or repair work.
- Avoid using this system during an electrical storm. There may be a remote risk of electric shock from lightning.

System Rating for RealPresence Immersive Studio Flex

Input 1: 100-240 V, 3.0A, 50/60 Hz

Input 2: 100-240 V, 4.0A, 50/60 Hz

Note: This equipment uses multiple disconnects. See the instructions below for quick disconnect of the racks and lighting controller. Please disconnect all before servicing.

The main system consists of one electronics rack unit which is considered “pluggable equipment.” The room lighting system is considered to be “permanently connected equipment.”

EMERGENCY DISCONNECT

- In the event of an emergency, power to the system may be disconnected by turning off the POWER DISCONNECT switch installed in the room.